

SCHEDULE FOR PUBLIC COMMENT ON SINGAPORE STANDARDS FROM JAN TO DEC 2010

SUBMISSION DATE FOR SCOPE, CHECKLIST & DRAFTS	PUBLIC COMMENT PERIOD	
	ISSUE DATE	CLOSING DATE ¹
28 Dec 2009	8 Jan 2010	9 Feb 2010 9 Mar 2010
25 Jan 2010	5 Feb 2010	8 Mar 2010 6 Apr 2010
22 Feb 2010	5 Mar 2010	6 Apr 2010 6 May 2010
29 Mar 2010	9 Apr 2010	10 May 2010 10 Jun 2010
26 Apr 2010	7 May 2010	8 Jun 2010 8 Jul 2010
24 May 2010	4 Jun 2010	5 Jul 2010 5 Aug 2010
21 Jun 2010	2 Jul 2010	3 Aug 2010 3 Sep 2010
26 Jul 2010	6 Aug 2010	7 Sep 2010 7 Oct 2010
23 Aug 2010	3 Sep 2010	4 Oct 2010 4 Nov 2010
27 Sep 2010	8 Oct 2010	9 Nov 2010 9 Dec 2010
25 Oct 2010	5 Nov 2010 (will change to 4 Nov if Deepavali falls on this date)	6 Dec 2010 6 Jan 2011
22 Nov 2010	3 Dec 2010	4 Jan 2011 4 Feb 2011

The comment period is for two months except for reviews and new work items which are for only one month.

Please submit the following to Senior Administrative Executive:

1. New and revised draft standards
 - (a) Title, scope of the standard, users, reason for establishment (for new standards), reason for revision (for revised standards), salient points and other relevant information that can contribute to a meaningful write-up.
 - (b) One copy of draft complete with public comment cover, feedback form and watermarking "Draft for public comment".
2. Amendments
 - (a) Title and reference number of Singapore Standard that is to be amended.
 - (b) Scope of the amendment (not the scope of the standard).
 - (c) Copy of amendment complete with public comment cover, feedback form and watermarking "Draft for public comment".
3. Withdrawal of existing Singapore Standards
Title, reference number, reason for withdrawal and whether any replacement or refer users to international or overseas standards.
4. Archival of existing Singapore Standards
Title, reference number and scope of Singapore Standard to be archived.
5. Review of existing Singapore Standards
Title, reference number, scope of the standard, reason for review and users and lead partners.
6. New work item
Title, proposed scope and potential users.

NOTE:

1. Use one common checklist in stn-drive. No need to submit hard copy of this checklist. As ITSC does not have access to our internal drive, copies of the checklist will be submitted to SAE.
2. Late submissions will be issued on the next scheduled date. Urgent standards that require special release will be handled on a case-to-case basis, however officers are urged to as far as possible follow the above schedule to minimise disruption of work.
3. TC Secretary is to file one copy of draft in the TC file.